

## **DAILY SCHEDULE:**

**Office Hours: 7:00 a.m. – 3:30 p.m.**

**Breakfast: 7:25 – 7:45 a.m.**

**Running Program: 7:25 a.m. – 7:40 a.m.**

(Students not eating breakfast or not participating in the Running Program should not arrive before 7:40 a.m.)

## **BELL SCHEDULE**

### **MONDAY, TUESDAY, THURSDAY, FRIDAY**

Grades: Kinder – 5<sup>th</sup> 1<sup>st</sup> Bell-7:40 a.m. (Tardy) Bell-7:45 a.m. – 2:20 p.m.

### **WEDNESDAY (minimum day)**

Grades: Kinder – 5<sup>th</sup> 1<sup>st</sup> Bell-7:40 a.m. (Tardy) Bell-7:45 a.m. – 11:45 a.m.

**RECESS: 9:45 -10:05**

### **LUNCH:**

Gr. K = 11:15 -12:05

Gr. 1-2 = 11:25 -12:05

Gr. 3-5 = 11:45 -12:25

## **ATTENDANCE POLICY**

The district will make automated phone calls for student absences within an hour of school starting. This means that teachers will have to take attendance immediately after the tardy bell rings at 7:45 am to give the office sufficient time to input student absences and tardies so that incorrect phone calls do not go out to families. This means that it is VERY important that students arrive ON TIME to school. The district has implemented this automated phone system to reduce student tardies and absences. If you have any questions, you can call the office at (619) 463-9271 or speak to Principal Marian Jacobs.

Thank you for your cooperation.

**Scroll Down for Governance Team/School Site Council**

**GOVERNANCE TEAM/SCHOOL SITE COUNCIL**  
**2009-2010**

Chairperson- Melissa Cogan

Principal/SSC –Marian Jacobs

Denise Gleaves - Certificated Staff (Grade K)

Carolyn Hasselbar- Certificated Staff (Grade 5)

Michele Janette - Certificated Staff/SDEA Rep

Barbara Jenkins - Classified Staff (Computer Aide)

Bill Patterson - Certificated Staff, Alternate (Grade 1)

Linda Sheeler -Certificated Staff (Grade 3)

Shauna Shelley – Certificated Staff (Grade 4)

Janet Schroeder - Certificated Staff (Grade 2)

Melissa Cogan – Parent

Jacqueline Klein-Parent

Katrina Maas - Parent/Foundation Rep

Derby Pattengill - Parent/PTA Rep

Kelly Wood – Parent

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**SSC/SGT Members**

*SSC/SGT Parents*

Melissa Cogan -Parent

Jacqueline Klein- Parent

Derby Pattengill- Parent/PTA Rep

Katrina Maas - Parent/Foundation Rep

Kelly Wood –Parent

*SSC Staff*

Marian Jacobs -Principal

Emily Kilgore - Certificated Staff

Carolyn Hasselbar- Certificated Staff

Michele Janette - Certificated Staff/SDEA Rep

Barbara Jenkins, Classified Staff

Bill Patterson - Certificated Staff/Alternate

*SGT Staff*

Marian Jacobs -Principal

Barbara Jenkins, Classified Staff

Shauna Shelley - Certificated Staff

Linda Sheeler – Certificated Staff

Janet Schroeder- Certificated Staff